

DRAFT MINUTES of the MEETING of WONSTON PARISH COUNCIL (WPC)
Held at 7.30pm on Wednesday 9th July 2025 in the Victoria Hall, Sutton Scotney

Present: Cllr Pauline Maunder (Chairman), Cllr Kevin Maunder, Cllr Rob Parker,
Cllr David Price, Cllr Matthew Besant-Gore (to 9pm), Cllr Georgina Tibbetts.
In attendance: None.
Public: 1
Clerk: Jocelyn Jenkins

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| 2401 | 1.1 | Apologies for Absence Cllr Judith Polak, Cllr Andrew Porteous, WCCllr Caroline Horrill, WCCllr Stephen Godfrey. | Closed | |
| 2402 | 1.2 | Any Declarations of Interest to be declared/dispensations agreed. Cllr Besant-Gore – Gratton Trust (NPI). | Closed | |
| 2403 | 1.3 | Minutes of the meeting of 11 th June 2025 were agreed and signed by the Chairman. | Closed | |
| | 2 | <u>Reports – the meeting adjourned during reports.</u> | | |
| | 2.1 | The Public: Richard Solomons attended the meeting on behalf of the Gratton Trust, his comments are included at 2405.1 below. | | |
| | 2.2 | Report from HCCllr Jackie Porter: HCCllr Porter was unable to attend the meeting but provided a written report which noted that Gary Westbrook will be the new Chief Executive of HCC. Attention was also drawn to the proposals for Local Government Re-organisation and the upcoming public consultations on the HCC and WCC proposals. | | |
| | 2.3 | Report from WCCllr Stephen Godfrey: WCCllr Godfrey was unable to attend the meeting but reminded councillors of the WCC consultation on Local Government Re-organisation and the public information event being held at South Wonston Pavilion on Tuesday 15 th July. Events are also taking place at other venues and can be viewed on the WCC website. | | |
| | | The meeting resumed after reports. | | |
| 2404 | 3 | <u>Correspondence received by the Clerk since the last meeting</u> | | |
| | | The Council discussed and agreed actions for the following issues: | | |
| 2404.1 | 3.1 | Citizens Advice Winchester District Grant request. It was agreed to make a grant of £500 which will be paid in September. | Closed | |
| 2404.2 | 3.2 | Gratton Close resident Concern raised about the conifer trees on the Gratton which are overhanging gardens backing on to the Gratton. It was agreed to consult a qualified tree surgeon for advice. Richard Solomons of the Gratton Trust will organise this on behalf of the Council. | | |
| 2404.3 | 3.3 | Twisted Festival Notification of the licensed event taking place on private land between Chilbolton and Crawley on 11 th -13 th July. Noted. | Closed | |
| | | <u>Matters arising from the minutes of 14th May 2025.</u> The Council discussed updates and agreed actions for the following issues: | | |
| 2405 | 4 | <u>General Matters</u> | | |
| 2405.1 | 2395.1 | Gratton Trust – <u>Legionnaires disease risk</u> The Trust have advised that a recent survey has found that the ten water storage tanks (for the showers) are at high risk of legionella and will therefore be drained and these and the showers will be taken out of use. All wash basins, toilets etc will be connected to the incoming mains supply. The outside taps and water fountain are already on the incoming mains supply and thus low risk but a regime of regular flushing out will be implemented. <u>Energy Performance Certificate</u> As landlord, the Parish Council need to provide an Energy Performance Certificate for the pavilion and it was agreed to obtain this as soon as practicable. <u>Lease and sub-lease</u> The pavilion sub-tenancy commenced on 7 th July. Some matters are still outstanding with the solicitor and Land Registry but all now appear to be moving forward. <u>Formal complaint</u> A response has now been received and was considered. It was agreed to take no further action until an invoice is received. | | |
| 2405.2 | 2395.2 | Emergency & Flood Plans – The wall at the Bogmoor Sump has been reconstructed, a fence is being installed and a combination padlock will be added and the Parish Council advised of the number. Councillor Kevin Maunder will liaise with the Gratton Trust over the storage of the flood equipment. | | |
| 2405.3 | 2395.3 | Village Greening Campaign/WeCan/Declaration of a Climate Emergency – <u>Air Quality Monitoring</u> A date for the meeting at South Wonston is awaited. | | |

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| 2405.4 | 2395.4 | Devolution & Local Government Re-organisation HCC have published their recommendations today and are holding an on-line briefing for all parish councillors on 15 th July and an in-person event on 7 th August where each council can send one representative. | | | | |
| 2406 | 5 | PLAY AREAS Council discussed and agreed actions for the following: | | | | |
| 2406.1 | 2396.1 | Stoke Charity/Hunton Play Area (STCH&H) – The new stepping heads will be installed at the end of July. <u>Boundary</u> Further correspondence has been received in respect of the boundary. The Parish Council consider that the fence at the play area marks the boundary. | | | Clerk | |
| 2406.2 | 2396.2 | Pigeonhouse Yard (PHY) Play Area – No new issues identified. <u>Soakaway</u> – No further communications have been received from the agent. | | | Clerk | |
| 2407 | 6 | HIGHWAYS ISSUES - FOOTPATHS, GRIT BINS etc Council discussed updates and agreed actions for the following: | | | | |
| 2407.1 | 2397.1 | Footpath 7 Access – HCCllr Porter is seeking clarification on the grant refusal for the new accessible gate. A resident has supplied images of the previous gate and stile. | | | | |
| 2407.2 | 2397.2 | Footpaths & Bridleways – It was noted that Gemma Clinch, Countryside Engagement Officer, is leaving HCC. No replacement has yet been announced. | | | | |
| 2407.3 | 2397.3 | Noticeboards – Councillor Kevin Maunders advised that he has completed repairs on the Gratton Close noticeboard but noted that it will need regular monitoring for damp due to its position under the tree. | | | | |
| 2407.4 | 2397.4 | SID – The June data was reviewed. | | | | |
| 2407.5 | 2397.5 | Oxford Road Gateways – The gateways have now been installed and new road markings are awaited. | | | | |
| 2407.6 | New | Lengthsman visit 11th August – To remove branches etc from fallen tree at the Gratton and clear footpath 11 (off Grange Road). | | | | |
| 2408 | 7 | PLANNING New applications detailed below were considered and agreed as follows: | | | | |
| 2408.1 | 746 | Sutton Scotney services northbound | Demolition and replacement of sales building and forecourt. | 25/01168/FUL No comment | | |
| 2408.2 | 747 | 2 Meadowbank, Stockbridge Road, Sutton Scotney. | Goat willow to fell. | 25/01212/TPC No comment | | |
| 2408.3 | 748 | 2 The Avenue, Winchester Hill, Sutton Scotney. | Cherry tree to reduce. | 25/01165/TPC No comment | | |
| 2408.4 | 2398.3 | Winchester Local Plan – The Inspector's report is awaited. | | | | |
| 2408.5 | 2398.4 | Village Design Statement – The draft text is now being reviewed. | | | | |
| 2408.6 | 2398.5 | CIL and Infrastructure Spend Plan – It was agreed that a new resident questionnaire would be needed. Cllr Besant-Gore will look for some examples for the September meeting. | | | | |
| 2409 | 8 | ACCOUNTS/AUDIT | | | | |
| 2409.1 | 2399.1 | Balances: As at 30/06/25 General Reserves are £59,555.55 but after Earmarked Reserves of £59,240 are £426.55. Payments for July and August (detailed below) totalling £3390.33 were agreed by the Council. | | | Closed | |
| | | Grass & Grounds Ltd | May grass cutting | 174.00 | | |
| | | Victoria Hall | Rental (PC £90, grants £574) | 664.00 | | |
| | | Hants Pension Fund | June pension contributions | 290.32 | | |
| | | Jocelyn Jenkins | June expenses | 87.73 | | |
| | | Jocelyn Jenkins | July salary | 897.00 | | |
| | | Hugo Fox | Domain emails (July) | 20.99 | | |
| | | Hugo Fox | Website (July) | 23.99 | | |
| | | Hants Pension Service | July pension contributions | 290.32 | | |
| | | Jocelyn Jenkins | August salary | 897.00 | | |
| | | Hugo Fox | Domain emails (August) | 20.99 | | |
| | | Hugo Fox | Website (August) | 23.99 | | |
| | | | | <u>3390.33</u> | | |
| 2409.2 | 2399.2 | NALC Model Financial Regulations 2024 – It was agreed to move towards nominated councillors having access to the on-line banking and to then introduce a two person approval regime for payments. | | | | |
| 2409.3 | 2399.3 | 2024/25 End of Year & Audit The Annual Return has been submitted to the external auditor. | | | | |
| 2409.8 | 2399.8 | IT Policy It was agreed to adopt the slightly revised 'friendly' version of the IT policy. Off agenda. | | | | |

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| 2410 | 9 | Other Council Matters | | |
| 2410.1 | 2400.1 | Publicity & Communications – <u>West Dever News item</u> – Details of the sump repairs for August and parking, hedge cutting for September. | | |
| 2410.2 | 2400.2 | Risk Management – Tree safety was discussed and Gratton Trust representatives were reminded of the importance of carrying out regular tree inspections. | | |
| 9.15pm | | Next meeting – Wednesday 10th September 2025 at 7.30pm in the meeting room of the Victoria Hall, Sutton Scotney. | | |
| Signed: Chairman dated..... | | | | |