

# **DRAFT MINUTES of the Annual MEETING of WONSTON PARISH COUNCIL (WPC)**

Held at 7.30pm on Wednesday 14<sup>th</sup> May 2025 in the Victoria Hall, Sutton Scotney

Present: Cllrs: Pauline Maunder, Judith Polak, Kevin Maunder, Rob Parker, David Price, Georgina Tibbetts, Matthew Besant-Gore.

In attendance: None.

Public: 2

Clerk: Jocelyn Jenkins.

	Minutes	Action	
1	<b>Apologies for Absence:</b> WCCllr Stephen Godfrey, WCCllr Caroline Horrill.	Closed	
2	<b>Election of a Chairman</b> – Pauline Maunder was unanimously elected as Chairman and signed the Declaration of Acceptance of Office.	Closed	
3	<b>Allocation of particular responsibilities to be agreed for the following areas:</b>	Closed	
3.1	Planning – Cllr Judith Polak.		
3.2	Financial – Cllr David Price(Chair), Cllr Andrew Porteous, Cllr Matthew Besant-Gore.		
3.3	Floods and Drains – Cllr Andrew Porteous.		
3.4	Play Areas – Cllr Matthew Besant-Gore (PHY), Cllr Georgina Tibbetts (Stoke Charity).		
3.5	Highways – Cllr Rob Parker.		
3.6	Lengthsman & Litter Pickers – Cllr Kevin Maunder.		
3.7	Allotments – Cllr Judith Polak.		
3.8	Gratton Trust Liaison – Cllr Matthew Besant-Gore.		
3.9	Burial Ground – Cllr Pauline Maunder and Clerk.		
3.10	Media & Website – Cllr Rob Parker		
3.11	Publicity & Noticeboards – Cllr Pauline Maunder, Cllr Kevin Maunder.		
3.12	Maintenance – Cllr Kevin Maunder		
3.13	Climate Change – Cllr Matthew Besant-Gore.		
3.14	Winchester Villages Trust – Cllr Pauline Maunder		
3.15	Victoria Hall Liaison – Cllr Rob Parker.		
4	<b>To confirm Standing Orders (NALC 2018) &amp; Financial Regulations (NALC 2024) - Confirmed</b>	Closed	
5	<b>Dates of Ordinary Meetings – confirmed as follows:</b>		
	2025: June 11 <sup>th</sup> , July 9 <sup>th</sup> , September 10 <sup>th</sup> , October 8 <sup>th</sup> , November 12 <sup>th</sup> , December 10 <sup>th</sup> .	Closed	
	2026: January 14 <sup>th</sup> , February 11 <sup>th</sup> , March 11 <sup>th</sup> , April 8 <sup>th</sup> , May 13 <sup>th</sup> (& AGM).	Closed	
	<b>2026 Parish Assembly:</b> 14 <sup>th</sup> May 2026.	Closed	
6	<b>Code of Conduct</b> – It was <b>agreed</b> to adopt the LGA Model Code of Conduct and the updated Declaration of Interest form. Forms were completed by the councillors.		
7	<b>Internal Audit</b> – It was <b>agreed</b> to carry the internal audit review forward to the ordinary meeting taking place immediately after the Annual Meeting.	Closed	
8	<b>Freedom of Information Act – Publications Scheme</b> The March 2025 version was confirmed.	Closed	
	<b>The Chairman closed the meeting at 7.50pm.</b>		

Signed: Chairman.....Date .....