

# MINUTES of the Annual MEETING of WONSTON PARISH COUNCIL (WPC)

Held at 7.30pm on Wednesday 8<sup>th</sup> May 2024 in the Victoria Hall, Sutton Scotney

Present: Cllrs: Pauline Maunder, Judith Polak, Kevin Maunder, Rob Parker, David Price, Georgina Tibbetts.  
In attendance: WCCllr Stephen Godfrey, WCCllr Caroline Horrill.  
Clerk: Jocelyn Jenkins.

	Minutes	Action	
1	<b>Apologies for Absence:</b> Cllr Andrew Porteous.	Closed	
2	<b>Election of a Chairman</b> – Pauline Maunder was unanimously elected as Chairman and signed the Declaration of Acceptance of Office.	Closed	
3	<b>Allocation of particular responsibilities to be agreed for the following areas:</b>	Closed	
3.1	Planning – Cllr Judith Polak.		
3.2	Financial – Cllr David Price.		
3.3	Floods and Drains – Cllr Kevin Maunder.		
3.4	Play Areas – Cllr Kevin Maunder (PHY), Cllr Georgina Tibbetts (Stoke Charity).		
3.5	Highways – Clerk and Cllr Rob Parker.		
3.6	Lengthsman & Litter Pickers – Cllr Kevin Maunder.		
3.7	Allotments – Clerk and Cllr Judith Polak.		
3.8	Gratton Trust Liaison – Cllr Judith Polak.		
3.9	Burial Ground – Cllr Parker and Clerk.		
3.10	Media & Publicity – Cllr Andrew Porteous and Cllr Georgina Tibbetts.		
3.11	Climate Change – Cllr Pauline Maunder and Cllr Georgina Tibbetts.		
3.12	Winchester Villages Trust – Cllr Pauline Maunder		
3.13	Victoria Hall Liaison – Cllr Rob Parker.		
4	<b>To confirm Standing Orders (NALC 2018) &amp; Financial Regulations (NALC 2019) - Confirmed</b>	Closed	
5	<b>Dates of Ordinary Meetings – confirmed as follows:</b>		
	2024: June 12 <sup>th</sup> , July 10 <sup>th</sup> , September 11 <sup>th</sup> , October 9 <sup>th</sup> , November 13 <sup>th</sup> , December 11 <sup>th</sup> .	Closed	
	2025: January 15 <sup>th</sup> , February 12 <sup>th</sup> , March 12 <sup>th</sup> , April 9 <sup>th</sup> , May 14 <sup>th</sup> (& AGM).	Closed	
	<b>2025 Parish Assembly:</b> 15 <sup>th</sup> May 2024.	Closed	
6	<b>Code of Conduct</b> – Declaration of Interest forms were completed by the councillors.		
7	<b>Internal Audit</b> – The existing systems for control and accountability were confirmed.	Closed	
8	<b>Freedom of Information Act – Publications Scheme</b> The May 2023 version was confirmed.	Closed	
	<b>The Chairman closed the meeting at 7.40pm.</b>		

Signed: Chairman.....Date .....